

**City of Miami Beach - City Commission Meeting
Commission Chambers, 3rd Floor, City Hall
1700 Convention Center Drive
February 25, 2004**

Mayor David Dermer
Vice-Mayor Jose Smith
Commissioner Matti Herrera Bower
Commissioner Simon Cruz
Commissioner Luis R. Garcia, Jr.
Commissioner Saul Gross
Commissioner Richard L. Steinberg

City Manager Jorge M. Gonzalez
City Attorney Murray H. Dubbin
City Clerk Robert E. Parcher

ATTENTION ALL LOBBYISTS

Chapter 2, Article VII, Division 3 of the City Code of Miami Beach entitled "Lobbyists" requires the registration of all lobbyists with the City Clerk prior to engaging in any lobbying activity with the City Commission, any City Board or Committee, or any personnel as defined in the subject Code sections. Copies of the City Code sections on lobbyists laws are available in the City Clerk's office. Questions regarding the provisions of the Ordinance should be directed to the Office of the City Attorney.

ADDENDUM

C2 - Competitive Bid Reports

- C2D Request For Approval To Reject All Bids Pursuant To Invitation To Bid No. 11-03/04 For Vehicle Rental/Lease Services For The City Of Miami Beach.
(Procurement)

C7 - Resolutions

- C7O A Resolution Accepting The Recommendation Of The City Manager Pertaining To The Ranking Of Qualifications Received Pursuant To Request For Proposals (RFP) No. 64-02/03 For Infrastructure Management System (IMS) For The City Of Miami Beach; Authorizing The Administration To Enter Into Negotiations With The Top-Ranked Firm Of Camp Dresser And McKee (CDM), And Should The Administration Not Be Able To Negotiate An Agreement With The Top Ranked Firm; Authorizing The Administration To Negotiate With The Second-Ranked Firm Of Woolpert LLP.
(Public Works)

C7 - Resolutions (Continued)

- C7P A Resolution, Waiving, By 5/7ths Vote, The Competitive Bidding Requirements, Finding Such Waiver To Be In The Best Interest Of The City, And Authorizing The Mayor And City Clerk To Execute An Agreement With Mt. Causley, Inc. For Providing Building And Trades Inspection And Plan Review Services, As Outlined In The Florida Building Code And As Outlined In The Agreement, On An As-Needed Basis, Until Such Time That The Current Vacancies In The Building Department Are Filled, And Inspection And Plan Review Services Can Be Completely Provided By The City Staff.
(Building Department)

**CITY OF MIAMI BEACH
COMMISSION ITEM SUMMARY**



Condensed Title:

Request For Approval To Reject All Bids Pursuant To Invitation To Bid No. 11-03/04 For Vehicle Rental/Lease Services For The City Of Miami Beach.

Issue:

Shall the City Commission reject all bids received?

Item Summary/Recommendation:

The purpose of this bid was to establish a contract, by means of sealed bids, to a qualified vendor(s) for Vehicle Rental/Lease Services of approximately twenty-five (25) rental vehicles per month for the City of Miami Beach Police Department on an as needed basis.

Bid Special Condition 2.3, entitled "Method of Award" informed all bidders that the contract will be awarded to the lowest and best bidder based on the lowest total monthly aggregate (Grand Total Bid) for Items 1 through 7. Items 1 through 7 represented vehicles from various groups: midsize sedan, full-size car, full-size luxury car, mini passenger vans, pick-up truck, utility vehicles, and mini cargo vans. The City's Police Department would choose the vehicle most suited for their line of work.

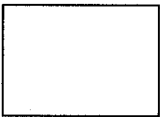
The low bidder, Acme Auto Leasing submitted a non-responsive bid as they took exception to the 18,000-mile limitation by offering vehicles at "no more than 30,000 miles". Based on the method of award specified in the Bid (i.e., lowest total of items 1 through 7), Royal Rent A Car submitted the lowest overall bid but Enterprise submitted a lower rental rate for the mid-size and full-size vehicles, and since the Police Department anticipates that most vehicles utilized would be full size vehicles, it is in the City's best economic interest to reject all bids and revise the speciation and method of award to provide for line item award(s).

APPROVE THE AWARD.

Advisory Board Recommendation:

N/A


Financial Information:

Source of Funds:  Finance Dept.		Amount	Account	Approved
	1			
	2			
	3			
	4			
	Total			

City Clerk's Office Legislative Tracking:

Gus Lopez, ext. 6641

Sign-Offs:

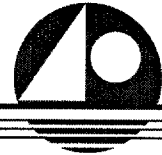
Department Director	Assistant City Manager	City Manager
RM 	DD	JMG  for

T:\AGENDA\2004\Feb2504\Consent\VEHICLE RENTAL SUMMA

Agenda Item C2D
Date 2-25-04

CITY OF MIAMI BEACH

CITY HALL 1700 CONVENTION CENTER DRIVE MIAMI BEACH, FLORIDA 33139
www.miamibeachfl.gov



COMMISSION MEMORANDUM

To: Mayor David Dermer and
Members of the City Commission

Date: February 25, 2004

From: Jorge M. Gonzalez *J. Gonzalez*
City Manager

Subject: **REQUEST FOR APPROVAL TO REJECT ALL BIDS PURSUANT TO
INVITATION TO BID NO. 11-03/04 FOR VEHICLE RENTAL/LEASE
SERVICES FOR THE CITY OF MIAMI BEACH.**

ADMINISTRATION RECOMMENDATION

Approve the Rejection of Bids.

ANALYSIS

The purpose of bid No. 11-03/04 ("the Bid") was to establish a contract, by means of competitive sealed bids, to a qualified vendor(s) for Vehicle Rental/Lease Services of approximately twenty-five (25) rental vehicles per month for the City of Miami Beach Police Department.

The Bid was issued on January 12, 2004, with an opening date of February 6, 2004. BidNet issued bid notices to five (5) prospective bidders, resulting in three (3) vendors requesting bid packages, which resulted in the receipt of two responsive and one non-responsive bid.

Bid Special Condition 2.3, entitled "Method of Award" informed all bidders that the contract will be awarded to the lowest and best bidder based on the lowest total monthly aggregate (Grand Total Bid) for Items 1 through 7. Items 1 through 7 represented vehicles from various groups: midsize sedan, full-size car, full-size luxury car, mini passenger vans, pick-up truck, utility vehicles, and mini cargo vans. The City's Police Department would choose the vehicle most suited for their line of work.

The low bidder, Acme Auto Leasing submitted a non-responsive bid as they took exception to the 18,000-mile limitation by offering vehicles at "no more than 30,000 miles." Based on the method of award specified in the Bid (i.e., lowest total of items 1 through 7), Royal Rent A Car submitted the lowest overall bid but Enterprise submitted a lower rental rate for the mid-size and full-size vehicles, and since the Police Department anticipates that most vehicles utilized would be full size vehicles, it is in the City's best economic interest to reject all bids and revise the specification and method of award to provide for line item award(s).

The following are the tabulated results:

	MIDSIZE SEDAN	FULL-SIZE CAR	FULL-SIZE LUXURY CAR	MINI VANS	PASSENGER	PICK-UP TRUCK	UTILITY VEHICLES	MINI CARGO VANS	TOTAL
Acme Auto Leasing	\$558.00	\$678.00	\$1,050.00		\$658.00	\$685.00	\$678.00	\$698.00	\$5,005.00
Royal Rent A Car	\$747.00	\$807.00	\$867.00		\$747.00	\$747.00	\$747.00	\$480.00	\$5,142.00
Enterprise Leasing	\$649.00	\$699.00	\$999.00		\$799.00	\$749.00	\$749.00	\$675.00	\$5,319.00

*** Acme Auto Leasing submitted a non-responsive bid, as they took exception to the 18,000-mile limitation, by offering vehicles at “no more than 30,000 miles.”**

CONCLUSION

The Administration recommends that all bids be rejected pursuant to Bid No. 11-03/04, for the vehicle rental/lease services for the City of Miami Beach.

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**CITY OF MIAMI BEACH
COMMISSION ITEM SUMMARY**

**Condensed Title:**

Acceptance of the Manager's Recommendation Relative to the Ranking of Firms Pursuant to RFP No. 64-02/03 for the Infrastructure Management System (IMS) for the City of Miami Beach.

Issue:

Shall the Commission approve the Manager's recommendation relative to the rankings of firms and authorize negotiation with the top ranked firm of Camp Dresser and McKee (CDM)?

Item Summary/Recommendation:

At the present time, the Public Works Department does not have a computerized public works management system to manage functions such as: infrastructure asset management, service request management, work order management, and GIS implementation.

Prospective Consultants / Vendors were asked to submit proposals for a complete suite of infrastructure management application software; and for the procedures and costs of the data conversion. Proposals were to include specifications for all software, hardware and training and services.

On November 14, 2003, the Procurement Division received 6 responses of this RFP. Two of the six responses were deemed non-responsive; they did not include the demonstration compact disk that was requested by Addendum # 4. The non-responsive Consultants were: TRDI and CADD Centers of Florida.

Responsive Consultants who provided RFP's included:

Camp Dresser and McKee (CDM)

GBA Master Series, Inc.

Hansen

Woolpert LLP

The Evaluation Committee convened on four separate occasions to evaluate the four responsive Consultants as to their qualifications and software demonstration. After reviewing all proposals and demonstration the committee ranked the firms as follows:

First: Camp Dresser and McKee (CDM)

Second: Woolpert LLP.

Third: Hansen

Fourth: GBA Master Series, Inc.

The Administration recommends approval of the Manager's recommendation relative to the ranking of firms and authorize negotiations with Camp Dresser and McKee.

Advisory Board Recommendation:

N/A

Financial Information:

Source of Funds:		Amount	Account	Approved
	1			
	2			

City Clerk's Office Legislative Tracking:

Bob Halfhill, Assistant Public Works Director

Sign-Offs:

Department Director	Assistant City Manager	City Manager

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AGENDA ITEM C70
DATE 2-25-04

CITY OF MIAMI BEACH

CITY HALL 1700 CONVENTION CENTER DRIVE MIAMI BEACH, FLORIDA 33139
www.ci.miami-beach.fl.us



COMMISSION MEMORANDUM

To: Mayor David Dermer and
Members of the City Commission

Date: February 25, 2004

From: Jorge M. Gonzalez
City Manager

A handwritten signature in black ink, appearing to read 'Jorge', written over the printed name 'Jorge M. Gonzalez'.

Subject: **A RESOLUTION OF THE MAYOR AND THE CITY COMMISSION OF THE CITY OF MIAMI BEACH ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER PERTAINING TO THE RANKING OF QUALIFICATIONS RECEIVED PURSUANT TO REQUEST FOR PROPOSALS (RFP) NO. 64-02/03 FOR INFRASTRUCTURE MANAGEMENT SYSTEM (IMS) FOR THE CITY OF MIAMI BEACH; AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH THE TOP-RANKED FIRM OF CAMP DRESSER AND MCKEE (CDM), AND SHOULD THE ADMINISTRATION NOT BE ABLE TO NEGOTIATE AN AGREEMENT WITH THE TOP RANKED FIRM; AUTHORIZING THE ADMINISTRATION TO NEGOTIATE WITH THE SECOND-RANKED FIRM OF WOOLPERT LLP.**

ADMINISTRATIVE RECOMMENDATION

Adopt the Resolution.

ANALYSIS

The Public Works Department does not have a computerized public works management system to manage functions such as: infrastructure asset management, service request management, work order management, and GIS implementation.

The Public Works Department has been working closely with the Information Technology Department towards identifying the software requirements which will combine the above functions resulting in a better, streamlined, more efficient operation of Public Works facilities and that will improve customer service.

The proposed Infrastructure Management System will provide integrated software applications to enhance the inventory, management and maintenance of all public works assets such as: water, sewer, storm water, streets, streetlights, street furniture and equipment.

The IMS system will include the following:

Infrastructure Asset Management

Inventory Condition Assessment
Schedule Maintenance
Scheduled Inspections
System Analysis

Service Request Management

Customer Complaint Tracking
Service Order Generation

Work Order Management

Work Order Generation
Work Order Scheduling
Warehouse (Parts and Materials) Inventory

Prospective Consultants / Vendors were asked to submit proposals for a complete suite of infrastructure management application software; and for the procedures and costs of the data conversion. Proposals were to include specifications for all software, hardware and training and services. Additionally, the Consultant / Vendor would be responsible for the correct recording and placement of all features and attributes.

On January 8, 2003, the Public Works Department requested authorization from the City Commission to issue a Request for Proposal (RFP) to secure a Consultant that would provide the complete Infrastructure Management System. During the time that the Commission approved the issuance of this RFP, and the actual date it was issued, the Public Works Department and IT provided in-depth research on the required software and hardware to support the IMS initiative.

This RFP was issued to BidNet on August 27, 2003 with an RFP opening date of November 14, 2003. BidNet in turn contacted 70 vendors, of which 59 downloaded the RFP package. A Pre-Proposal conference was held on September 19, 2003, Consultants were briefed on all documentation that needed to be submitted with the response. Additionally, they were informed on the scope of service and the weight criteria to be used by the Evaluation Committee for this project.

On November 14, 2003, the Procurement Division received 6 responses of this RFP. Two of the six responses were deemed non-responsive; they did not include the demonstration compact disk that was requested by Addendum # 4. The non-responsive Consultants were: TRDI and CADD Centers of Florida.

Responsive Consultants who provided RFP's included:

Camp Dresser and McKee (CDM)
GBA Master Series, Inc.
Hansen
Woolpert LLP

The City Manager via Letter to Commission (LTC) No. 283-2004, appointed an Evaluation Committee ("the Committee") consisting of the following individuals:

- Robert Halfhill, Project Administrator
- Larry Kientz, Information Technology Specialist III
- Leonardo Francis, Project Coordinator
- Kee Eng, Assistant Public Works Director, City of Hollywood
- Evette Reyes, Information Technology, GIS Specialist
- James Watts, Public Works Director, City of Sunny Isles Beach
- Philip Cousins, Miami Beach Citizen
- Autumn Moore, Miami Beach Citizen

On January 12, 2004, the Committee convened and was provided with the project overview and background information by Mr. Leonardo Francis, Project Coordinator. Committee member, Larry Kientz, was unable to attend this or any other Committee Meeting and was replaced by an alternate, Gary Kokorian, P.E., Engineer III. Additionally, Committee Member, James Watts was unable to attend any of the meetings. During the first Evaluation Committee meeting, the Committee reviewed references secured by the Procurement staff. The evaluation criteria listed below was explained, discussed and used to evaluate and rank the respondents:

- Quality of Proposed Approach
- Ability to Perform
- Workload
- Past Performance
- Applications Software
- Performance through the demonstration project
- Cost

A listing of the evaluation criteria, with weights, is attached.

Consensus at the end of the meeting was to invite all 4 firms to provide a 1.5 hour demonstration project, with a 30 minute qualifications presentation followed by one hour of question and answer session. The Procurement staff coordinated and scheduled presentations, one presentation per day per company.

The Consultants provided their demonstration/presentation on the following dates:
Friday, January 23, 2004 – Camp Dresser and McKee (CDM)
Wednesday, January 28, 2004 – GBA Master Series, Inc.
Thursday, January 29, 2004 – Hansen
Friday, January 30, 2004 – Woolpert LLP

The Committee reconvened on Monday, February 2, 2004 to deliberate and rank the Consultants. During deliberations, the Committee members discussed their individual ranking of the seven firms and arrived at the following Committee ranking:

	Bob Halfhill	Autumn Moore	Leonardo Francis	Phillip Cousins	Evette Reyes	Kee Eng	Gary Kokorian
CDM	465 (1)	490 (1)	435 (1)	380 (2)	460 (1)	485 (2)	415 (1)
WOOLPERT	420 (2)	415 (2)	425 (2)	405 (1)	450 (2)	500 (1)	400 (2)
HANSEN	350 (3)	300 (3)	300 (4)	350 (3)	350 (3)	400 (3)	335 (4)
GBA	305 (4)	150 (4)	390 (3)	340 (4)	340(4)	365 (4)	390 (3)

CDM - 5-1st Place Votes (5x1= 5)
2-2nd Place Votes (2x2=4)

Score: 9

WOOLPERT- 2-1st Place Votes (2x1=2)
5-2nd Place Votes (5x2=10)

Score 12

HANSEN - 5-3rd Place Votes (5x3=15)
2-4th Place Votes (2x4=8)

Score 23

GBA - 2-3rd Place Votes (2x3=6)
5-4th Place Votes (5x4=20)

Score 26

LEGEND:

First: Camp Dresser and McKee (CDM)
Second: Woolpert LLP.
Third: Hansen
Fourth GBA Master Series, Inc.

Camp Dresser and McKee (CDM) was deemed to be the first ranked firm based on the experience and qualifications of their team, which consisted of the following Consultants:

Azteca Systems, Inc. - is the recognized leader in providing Enterprise-GIS Asset Maintenance Management and CMMS software for the Public Works Department.

CHS S.A. - in business since 1993, CHS S.A. specializes in municipal civil engineering and consulting services. CHS has a quality management system in accordance with ISO 9001-2000 and approved by Bureau Verities Quality International (Bevin). CHS will provide service for the following market applications:

- Digital Mapping Services
- Software Design and Development

ESRI - provides support to municipal agencies by designing, developing and implementing geographic-based information management systems. The firm is the largest and most experienced GIS organization in the world, bringing experience, state-of-the-art technology, and a history of success in working with thousands of private enterprises, local governments, and utility GIS users around the world.

IDAS - specializes in Geographic Information Systems (GIS) and Document Management software, training, technical support and implementation consulting services.

The following are references secured by the Procurement staff in reference to CRM's past performance on similar projects:

Angelo Marino
Chief Assessor/GIS Coordinator
City of Nashua, New Hampshire

"CDM has provided excellent quality work for all of the projects they have been awarded. I am extremely confident in the quality and performance that I have an open ended contract for future projects as the need arises. You will not be disappointed with any project that they are awarded."

Michael R. O'Brien
GIS Coordinator
City of Auburn, Maine

"CDM bends over backward to provide the City of Auburn with quality services in the on-going development and maintenance of our GIS. Auburn has been associated with CDM for over 9 years and they continue to be accessible and exceptionally responsive to our changing needs. CDM delivers on-time and at a reasonable cost. I highly recommend CDM to assist you with your project".

Peter L. Bityou
Water Operations Engineer
Elgin, Illinois

"Camp Dresser & McKee (CDM) was hired on December 17, 1997 to develop City of Elgin's Water Department Geographic Information System (GIS). Since then CDM was hired by the City of Elgin to perform additional work in relation to updating water GIS, prototype & field portable maintenance information system, developed data maintenance tools & processes, assisted the City in selection and implementation of work order management system, process & implementation of water service connection locations to GIS database, creation of water service connection card program, and provided training for City's staff. Since CDM has a successful track record with the City of Elgin, CDM will deserve our consideration in our future projects."

Mr. Daniel Nvule
Massachusetts Water Resources Authority

"We have had 3 GIS/Database contracts with CDM. The one I have described above was the last one. I found CDM's staff to be very responsive to our needs and they also produced high quality work in a timely fashion."

Below is a draft summary for the breakdown of costs prepared from the proposal, presented by CDM. These costs may vary after contract negotiations.

Cost Quotations Summary (IMS RFP 64-02/03)	CDM
Appendix IV: Data Conversion Costs	\$472,631
Appendix V: Software Training & Education Cost	\$119,700
Appendix VI: Software Installation Cost	\$203,482
Appendix VII: Application Software License Fees & Modification Cost Summary form	\$76,395
Appendix VIII: Application Software Annual Maintenance Fee summary form	\$16,807
	annual fee is 22% of software cost
TOTAL	\$889,015

Note: For uniform comparison, the maximum number of licenses (20 seats) requested in the proposal were used to do the cost summary calculations.

COST

The consultant (CDM) has provided, in their proposal, a preliminary schedule indicating that complete implementation will take a little under 2 years (March 2004 to Dec 2005).

The additional costs, such as, user hardware upgrades, purchase of server hardware, management of the MS Sequel Server database system, purchase of additional ArcGIS software licenses, and additional operations and management staffing for system's support are yet to be determined. There may be other costs associated with any additional Optional Functions the City may want to add to the system. Many of these costs will be finalized after contract negotiations are completed and/or after the end of Phase I - Initial Data Conversion and implementation.

CONCLUSION

The Administration recommends that the Mayor and City Commission adopt the attached resolution which accepts the City Manager's recommendation, and authorizes the Administration to enter into negotiations with the top-ranked firm of Camp Dresser and McKee (CDM), and should the Administration not be able to negotiate an agreement with the top ranked firm; authorizing the Administration to negotiate with second-ranked firm of Woolpert LLP.

SECTION IV - EVALUATION/SELECTION PROCESS; CRITERIA FOR EVALUATION

The procedure for proposal evaluation and selection is as follows:

1. Request for Proposals issued.
2. Receipt of proposals.
3. Opening and listing of all proposals received.
4. An Evaluation Committee, appointed by the City Manager, shall meet to evaluate each proposal in accordance with the requirements of this RFP. If further information is desired, proposers may be requested to make additional written submissions to the City Procurement Director, or may be requested to make oral presentations to the Evaluation Committee before it makes its recommendation.
5. The Evaluation Committee shall recommend to the City Manager the proposal or proposals acceptance of which the Evaluation Committee believes to be in the best interest of the City.

The Evaluation Committee shall base its recommendations on the following factors:

1. **QUALITY OF PROPOSED APPROACH (15 Points);**
2. **ABILITY TO PERFORM (15 Points);**
3. **WORKLOAD (10 Points);**
4. **PAST PERFORMANCE (10 Points);**
5. **APPLICATIONS SOFTWARE (20 Points); and**
6. **PERFORMANCE THROUGH THE DEMONSTRATION PROJECT (15 Points).**
7. **COST (15 Points).**

Proposer must attach copies of financial statements for the last three years, preferably audited. If audited financial statements are unavailable, include an explanation as to why they were not available.

The Evaluation Committee will rank no less than three firms as follows:

a. The firm with more than 50% of the Committee Members' first-place ranking will be deemed the top-ranked firm. The second and third rank firms will be ranked based on the total low aggregate score. For example, a Committee of seven (7) members rank the firms as follows:

A.	B.	C.
4 - 1ST place votes (4x1=4)	2 - 1st place votes (2x1=2)	1 - 1st place votes (1x1=1)
1 -2nd place vote (1x2=2)	4 - 2nd place votes (4x2=8)	2 - 2nd place vote (2x2=4)
2 -3rd place votes (2x3=6)	1 - 3rd place votes (1x3=3)	4 - 3rd place votes (4x3=12)
12	13	17

**CITY OF MIAMI BEACH
COMMISSION ITEM SUMMARY**



Condensed Title:

A Resolution waiving, by 5/7ths vote, the competitive bidding requirements, finding such waiver to be in the best interest of the City, and authorizing the Mayor and City Clerk to execute an Agreement with Mt. Causley, Inc. for providing building and trades inspection and plan review services, as outlined in the Florida Building Code and as outlined in the Agreement, on an as-needed basis, until such time that the current vacancies in the building department are filled, and inspection and plan review services can be completely provided by the City staff.

Issue:

Shall the Mayor and City Commission authorize the execution of the Agreement with Mt. Causley, Inc.?

Item Summary/Recommendation:

On December 1, 2003, the Administration entered into a professional services agreement with Mt. Causley, Inc., for an amount not to exceed \$25,000, to provide inspection and plan review services for the Building Department in disciplines where the existing number of City staff can not provide appropriate level of service due the current number of inspector position vacancies and the difficulties in recruiting qualified personnel to fill those positions. However, the invoices for the services provided by Mt. Causley, Inc. to date has reached its existing \$25,000 limitation.

While the recruitment process for vacant positions is well underway, in order to continue providing services without interruption, and not adversely impact the services to the public, it is necessary to contract with Mt. Causley, Inc. to provide the services on an as-needed basis, for an hourly rate of \$65, until such time that the current vacancies are filled and inspection and plan review services can be completely provided by City staff.

Advisory Board Recommendation:

N/A

Financial Information:

Source of Funds: <div>Finance Dept.</div>		Amount	Account	Approved
	1			
	2			
	3			
	4			
	Total			

City Clerk's Office Legislative Tracking:

Phil Azan/Hamid Dolikhani

Sign-Offs:

Department Director	Assistant City Manager	City Manager

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AGENDA ITEM C7P
DATE 2-25-04

CITY OF MIAMI BEACH


CITY HALL 1700 CONVENTION CENTER DRIVE MIAMI BEACH, FLORIDA 33139
www.ci.miami-beach.fl.us



COMMISSION MEMORANDUM

To: Mayor David Dermer and
Members of the City Commission

Date: February 25, 2004

From: Jorge M. Gonzalez
City Manager 

Subject: **A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, WAIVING, BY 5/7THS VOTE, THE COMPETITIVE BIDDING REQUIREMENTS, FINDING SUCH WAIVER TO BE IN THE BEST INTEREST OF THE CITY, AND AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT WITH MT. CAUSLEY, INC. FOR PROVIDING BUILDING AND TRADES INSPECTION AND PLAN REVIEW SERVICES, AS OUTLINED IN THE FLORIDA BUILDING CODE AND AS OUTLINED IN THE AGREEMENT, ON AN AS-NEEDED BASIS, UNTIL SUCH TIME THAT THE CURRENT VACANCIES IN THE BUILDING DEPARTMENT ARE FILLED, AND INSPECTION AND PLAN REVIEW SERVICES CAN BE COMPLETELY PROVIDED BY THE CITY STAFF.**

ADMINISTRATION RECOMMENDATION

Adopt the Resolution.

FUNDING

Funding is available from the salary savings of the unfilled positions.

BACKGROUND

On December 1, 2003, the Administration entered into a professional services agreement with Mt. Causley, Inc., for an amount not to exceed \$25,000, to provide inspection and plan review services for the Building Department in disciplines where the existing number of City staff can not provide the appropriate level of service due to the current number of inspector position vacancies and the difficulties in recruiting qualified personnel to fill those positions. The invoices for the services provided by Mt. Causley, Inc. to date have reached the \$25,000 limitation for City Manager approval.

Currently, there are 10 inspector position vacancies in the Building Department, and the recruitment process to fill these positions is well underway. However, some positions like the Mechanical Inspector, due to the demand in the market and the limited number of qualified individuals available, are very difficult to fill and may require extended period of time before a candidate is successfully recruited.

In order to continue providing services without interruption, and not adversely impact the services to the public, it is necessary to contract with Mt. Causley, Inc. to provide the services on an as-needed basis, for an hourly rate of \$65, until such time that the current vacancies are filled and inspection and plan review services can be completely provided by City staff.

JMG/CMC/PA/HD

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